

City of Natchez
Minutes
Mayor and Board of Aldermen
Regular Board Meeting

Tuesday, January 28, 2020 6:00 PM City Hall Conference Room

1. Call to Order
2. Silent Prayer
3. Moment of Silence for Alan Brown
4. Pledge of Allegiance
5. Roll Call by City Clerk:

Present: Mayor Darryl V. Grennell

Alderwoman Joyce Arceneaux- Mathis
Alderman Frazier
Alderwoman Sarah Carter-Smith
Alderwoman Felicia Irving
Alderman Davis
Alderman Dan Dillard

Also Present: Attorney, Robert Latham
City Clerk, Servia Fortenberry

Board Secretary, Denise Bell

1. City Clerk, Servia Fortenberry

Order #12:01/20

A motion was made by Alderwoman Irving, seconded by Alderwoman Smith, to approve **July 23, 2019 Regular Board Meeting Minutes**. The vote carried unanimously.

Order #13:01/20

A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving, to approved **October 22, 2019 Regular Board Meeting Minutes** with correction of properties listed to be abated. The vote carried unanimously.

Order #14:01/20

A motion was made by Alderwoman Smith, seconded by Alderman Davis, to approve the **Claims Docket**. The vote carried unanimously.

Order #15:01/20

A motion was made by Alderwoman Smith, seconded by Alderman Davis, to approve the **Mini Claims docket**. The vote carried unanimously.

Order #16:01/20

2. Anita Smith-Code Enforcement Officer

A motion was made by Alderwoman Mathis, seconded by Alderman Frazier, to have Public Properties Director, Mr. Rotter to have 34 Garden Street abated. The vote carried unanimously.

Order #17:01/20

3. Nuisance Lots Liens

Ward 1. Canal St. 510 \$890.00 (2) Elm St. 27 \$1540.00 (2) Garden St. 15 ½ \$320.00 (1) Maple St 737 \$1540.00 (2)

Ward 2. Daisy St 1208 \$1,555.00 (3) 1210 \$765.00 (1) 1214 \$960.00 (2) 1250 \$765.00 (1) Sr. ML King N 1037 \$1265.00 (4)

Ward 3. Dunbarton 200 \$765.00 (1) Hurricane Rd 305 \$985.00 (1)

Ward 4. Beaumont St 9 \$1,995.00 (5) 41 \$1,010.00 (4) \$750.00 (2) 11 \$765.00 (1) Lumber St 304 \$765.00 (1) Minor St 19 \$515.00 (1) 36 \$770.00 (1) 51 \$955.00 (2) Woodlawn Ave East 25 \$1080.00 (2)

Ward 6. Beechwood Lane 8 \$3,475.00 (5)

A motion was made by Alderwoman Irving, seconded by Alderman Davis, to open a public hearing to hear any discussions or protest against these liens. The vote carried unanimously.

A motion was made by Alderwoman Irving, seconded by Alderman Davis to close public hearing. The vote carried unanimously.

A motion was made by Alderwoman Irving, seconded by Alderwoman Mathis to **place liens on all of the properties listed above.** The vote carried unanimously.

4. Welcome Visitors-3 minutes

Mike Blattner

Order #18:01/20

A motion was made by Alderwoman Smith, seconded by Alderwoman Mathis, to set aside \$16,000.00 with \$1,000.00 used from Alderwoman's Smith travel budget and \$15,000.00 from the Entergy rebate monies for additional cameras for the downtown area. The vote carried unanimously.

Jacqueline Marsaw
Order #19:01/20

A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving, to allow horses to be a part of the **Black History Parade** with proper clean-up and proper liability insurance. The vote carried unanimously.

5. Department Director's Reports

Faye Minor

Order #20:01/20

A motion was made by Alderwoman Smith, seconded by Alderman Davis, to **advertise bid for grass cutting contracts.** The vote carried unanimously.

Justin Dollar

Order #21:01/20

A motion was made by Alderwoman Irving, seconded by Alderwoman Smith, to grant permission to Justin Dollar to **advertise for annual bids.** The vote carried unanimously.

Walter Tipton

Order #22:01/20

A motion was made by Alderwoman Smith, seconded by Alderwoman Irving to award **Live Oak Nursery** the contract for installation of **baseboards and carpeting** in the **Exhibit Hall at the Natchez Convention Center.** There is a division on the Board.

Roll Call by City Clerk

Alderwoman Mathis-Aye
Alderman Frazier-Nay
Alderwoman Smith-Aye
Alderwoman Irving-Aye
Alderman Davis-Aye
Alderman Dillard-Aye

Motion passed by majority vote to award **Live Oak Nursery** the contract for the **Natchez Convention Center's Carpet Replacement project.**

Order #23:01/20

A motion was made by Alderman Dillard, seconded by Alderwoman Irving, to include in the financial packets for replacement of **baseboards and carpeting**, the purchase of **new tables** for the **Natchez Convention Center**. The vote carried unanimously.

Order #24:01/20

A motion was made by Alderwoman Mathis, seconded by Alderman Davis to allow the City Clerk to **seek quotes** from various institutions for financing of the carpet and tables for the **Exhibit Hall at the Natchez Convention Center**. The vote carried unanimously.

Order #25:01/20

6. Chief Armstrong

A motion was made by Alderman Davis, seconded by Alderman Dillard, to authorize the Mayor to sign an agreement with **CPS Consultants**. The vote carried unanimously.

Order #26:01/20

A motion was made by Alderman Dillard, seconded by Alderman Davis to sign the contract to approve the **purchase of K-9's**. The vote carried unanimously.

Order #27:01/20

7. James Johnston- Community Development

**North Natchez Drainage Project – Section 592
US Army Corps of Engineers**

Staff, in consultation w/consulting engineer WGK is requesting approval of Task Order #6 to allow for the redesign of the Brookview Lane discharge line so that the line does not interfere with an (new) on-going Adams County NRCS erosion control project where the discharge line was originally designed in an effort to avoid construction scheduling and sequencing, conflicts OR future warranty conflicts. The cost of the redesign, including surveying by WGK is \$4,500.00. IN addition, the services of Ridge Point Consultants is also necessary to obtain the temporary and permanent easements across two (2) parcels. **Motion by Alderwoman Mathis, seconded by Alderwoman Irving to approve Task Order #6 w. WGK. The vote carried unanimously.**

Order #28:01/20

IN speaking w/Brett Herring of Ridge Point Consultant, two (2) parcels would be impacted by the proposed redesign. The cost of RPC's services is as follows –

Title Abstract

Acquisition (waiver valuation, filing fees, file copies, etc.) \$800.00 per parcel x 2 = \$1,600.00
\$3,900.00 per parcel x 2 = \$7,800.00

Total proposed fee by Ridge Point is \$9,400.00.

Staff is requesting a motion to approve entering into a new contract w/Ridge Point Consultants for the amount totaling \$9,400.00, with the contract to be reviewed and approved by the City Attorney.

Motion by Alderwoman Mathis, seconded by Alderwoman Smith to approve entering into a new contract w/RPC for title and acquisition services in relation to the relocation of the Brookview Lane discharge line. The vote carried unanimously.

And recall that the out-of-pocket value of both the temporary and permanent easement are reimbursable expenses to RPC and separate from the fee quoted above.

The Uniform Relocation Assistance & Real Property Policies Act of 1970, Public Law 91-646, as amended and the Uniform Regulations contained in 49 C.F.R. Part 24 shall be followed for this project.

**Citywide Water Improvement Project
MDA CDBG PF and MSDH SRF**

Staff is requesting a motion to approve payment for the following invoice from our consulting engineer –

Vendor	Invoice #	Amount
WGK	#49595	\$ 4,900.00
Greenbriar DSLP	#1	\$198,678.25
Total		\$203,578.25

Motion by Alderwoman Smith, second by Alderman Davis to approve the above referenced invoices. The motion carried unanimously.

NOTE that Engineering fees are being paid by Natchez Water Works via the State Revolving Loan and NOT by the 2018 CDBG PF!

NOTE that this is the initial pay estimate from our contractor for this project. The City's CDBG PF will pay 41.3485% of invoices from the contractor, less the cost of several generators that are included (in this project) because generators are not eligible under the CDBG PF Program. Hence the City's portion of this invoice totals \$82,150.48 while Natchez Water Works via the SRF will pay the balance of the invoice.

Staff is requesting permission to prepare and submit the necessary reimbursement documents to MDA for these requested funds AND to authorize the City Clerk, when the reimbursement is received, to issue a check in the same amount (\$82,150.48) to Natchez Water Works so that the contractor may be paid.

Motion by Alderwoman Smith, second by Alderwoman Irving to allow staff to prepare the necessary reimbursement docs for signature and to authorize the City Clerk to prepare a check to Natchez Water Works upon receipt of the requested funds. The vote carried unanimously.

In addition, staff is also requesting permission to schedule and hold the required second public hearing for this infrastructure improvement project.

**2020 Special Needs Assistance Program – Update
Federal Home Loan Bank of Dallas**

Staff recently submitted to the Federal Home Loan Bank of Dallas via our member bank partners Concordia Bank & Trust and Home Bank, N.A. sixteen (16) SNAP applications for funding consideration, with an aggregate value of \$91,910.00. Staff is hoping that our member banks begin hearing back from the FHLB come early February.

Since the City of Natchez began working with Concordia Bank & Home Bank, N.A. on the Special Needs Assistance Program we have jointly submitted (including this year) 147 applications with a total value of \$739,945.00.

I do want to emphasize that the success of this program is due to the partnerships that have been established since the fall of 2012 - with Concordia Bank & Trust and Home Bank, our contractors Dunn Construction, L. Scott Construction and Johnny Jones. And I want to offer an added THANK YOU to Jody Rutter, City Building Official, who the contractors and I work hand-in-hand with to make this program a success!

SAVE THE DATE – HARMONY IN THE PARK 2020!

Saturday, April 11, 2020, Jack Waite Neighborhood Park, 2:00 until!

This year's entertainment is 61 Jazz Band, NRhythm, Mississippi Avenue & Radio Zydeco!

Order #32:01/20

8. Alderwoman Mathis

A motion was made by Alderwoman Mathis, seconded by Alderman Frazier to pay for travel and meals for the Mayor's Youth Council to participate in Natchez Youth Day at the Capital. The vote carried unanimously.

Order #33:01/20

A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving to approve travel accommodation, per diem, and meals for the Mayor's Youth Council, 3 parent chaperons, Kathleen McDonald, and Alderwoman Mathis on February 28, 2020 to attend State Wide Youth Council in Hattiesburg MS. The vote carried unanimously.

Order #34:01/20

A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving to approve mileage to Jackson on February 6, 2020 to attend the **MML Youth Council Committee Meeting** at the Jackson Hilton. The vote carried unanimously.

Order #35:01/20

A motion was made by Alderwoman Mathis, seconded by Alderman Davis, to appoint **Marcus Sullivan and Tommy Green** on the **Recreation Committee**. The vote carried unanimously.

Order 36:01/20

9. Alderwoman Irving

A motion was made by Alderwoman Irving, seconded by Alderman Davis, to send a letter to the state to ask for acquisition for the property on 9 Beaumont Street. The vote carried unanimously.

Order 37:01/20

10. City Clerk

A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving to defer approval of the Compliance Questionnaire for FY 18/19. The vote carried unanimously.

Order #38:01/20

A motion was made by Alderwoman Mathis, seconded by Alderman Frazier, to approve the City Clerk to attend the IMMC Conference in St. Louis. The vote carried unanimously.

11. Attorney Bob Latham

Order #39:01/20

A motion was made by Alderwoman Smith, seconded by Alderwoman Irving to approve Security Services Agreement with Dawson Security Company. The vote carried unanimously.

Order #40:01/20

A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving for the reappointment of Betty Bowser to the Library Board. The vote carried unanimously.

Order #41:01/20

A motion was made by Alderwoman Irving, seconded by Alderman Davis for approval of the **A-1 Copy Agreement for the Recreation department**. The vote carried unanimously.

Order #42:01/20

A motion was made by Alderwoman Mathis, seconded by Alderman Davis to approve the Mayor to sign **Water Works Report for the Visitor's Center and Forks of the Road**. The vote carried unanimously.

Order #43:01/20

A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving to approve the Mayor to sign a **waiver of appraisal and right of entry for due diligence on the Forks of the Road site**. The vote carried unanimously.

Order #44:01/20

A motion was made by Alderwoman Smith, seconded by Alderman Dais to allow the Mayor to sign the **Forks of the Road agreements**. The vote carried unanimously.

Order #45:01/20

12. Mayor's Report
A motion was made by Alderwoman Mathis, seconded by Alderwoman Irving to request approval of \$6,000.00 as the rate of compensation and fees for **Hotel Consultant Services**. There came consideration for discussion:

After discussion, a motion was made by Alderwoman Mathis, seconded by Alderwoman Smith to **defer the main motion of approval of \$6,000.00** for Hotel Consultant Services until the next regular board meeting. The vote carried unanimously.

Order #46:01/20

13. On a motion by Alderwoman Smith, seconded by Alderman Frazier, to go into **Close Determination**. The vote carried unanimously.

On a motion by Alderwoman Irving, seconded by Alderman Davis, to move into **Executive Session** for the purpose of discussing **litigation and a personnel issue**. The vote carried unanimously.

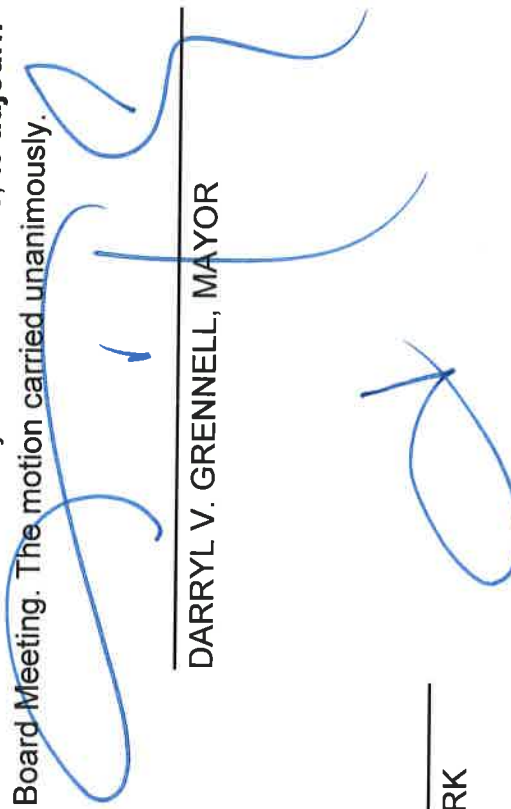
On a motion by Alderwoman Smith, seconded by Alderwoman Irving, to return to the **January 28, 2020 Regular Board meeting**. The vote carried unanimously.

14. Adjourn

A motion was made by Alderwoman Mathis, seconded by Alderman Davis, to **adjourn** the January 28, 2020, Regular Board Meeting. The motion carried unanimously.

ATTEST:


SERVIA FORTENBERRY, CITY CLERK


DARRYL V. GRENNEILL, MAYOR